

Trustees' Annual report for the period 1.4.18 – 31.3.19

Section A **Reference and administration details**

Charity name: **Nigeria Health Care Project**
Other names: **Nil**
Registered Charity Number: **1112932**
Charity's principal address: **1 Gledhow Park Road, Leeds, LS7 4JX**

Trustee name	Office	Date	Name of body
Mr. Peter Grubb	Life President	29.12.05	Trustee Meeting
Miss Jennifer M Benfield	Friends Coordinator	29.12.05	Trustee Meeting
Miss Margaret M Webb		29.12.05	Trustee Meeting
Mr Timothy N E Rogers		29.12.05	Trustee Meeting
Mr Peter Young	Treasurer	29.12.05	Trustee Meeting
Mrs Anne E S Vautrey		16.03.06	Trustee Meeting
Revd Dr Jennifer Smith		11.05.06	Trustee Meeting
Mr Barry Weetman		11.05.06	Trustee Meeting
Dr. David Cundall	Co-ordinator	07.05.09	Trustee Meeting
Mr.David Laycock		29.03.11	Trustee Meeting
Mrs. Susan Solanke	Vice-Chair	14.06.11	Trustee Meeting
Mrs Helen Onilado		11.06.13	Trustee Meeting
Mrs Clare Meachin		03.12.13	Trustee Meeting
Mrs Alison Redmore	Chair	02.12.14	Trustee Meeting
Mrs Fisayo Sotire		02.12.14	Trustee Meeting
Dr Jill Spencer		14.06.16	Trustee Meeting
Mr Olajide Majekodunmi		12.09.17	Trustee Meeting

Mr Bob Jarrett and Dr Ebere Okereke resigned as trustees during the year

Section B **Structure, governance and management**

Type of governing document: **Trust deed**
How the charity is constituted: **Trust**
Trustee selection methods: **Appointed by existing Trustees**

Additional governance issues:
Methodist Church Nigeria provides information and advice regarding medical establishments being funded. Other information and advice is provided, from time to time, by World Church Relationship Connexional Team, Methodist Church in Britain. Funds are distributed through Methodist Church Nigeria; each centre is required to present an annual report including a financial report as a condition of further funding. A group of trustees visit these centres triennially. Other first-hand monitoring takes place during training visits, which occur every 12-18 months.
The charity is undertaking a strategic review, concluding at the AGM on 25th June 2019. We are in the process of deciding whether to develop the charity, with a greater emphasis on training, or whether to gradually reduce our activities and the number of places we support in Nigeria. These decisions will impact on our governance.

The major risk is the misappropriation of funds in Nigeria. Travel in Nigeria by trustees and trainers carries particular risks. Risk assessments, including close attention to current advice for travellers from the Foreign and Commonwealth Office, are completed before each visit.

Section C

Objectives and activities

Purpose:

To promote any charitable purpose, for the benefits of persons living in Nigeria, which will assist in providing particularly, but not exclusively, health care services and facilities.

Aims:

1. To support the local Methodist Church Nigeria leadership in providing health care facilities and trained personnel in areas of Nigeria which have poor or non-existent services as an expression of our common Christian love and discipleship.
2. To work with the Nigerian diaspora to raise awareness and funds for the above cause.
3. To work with the World Church Relationships Team of the Methodist Church in Britain to continue a creative partnership with Methodist Church Nigeria
4. To be good stewards of our financial resources.

Objectives: New objectives will be written after the completion of the strategic review in Jun 2019. Those listed below are ongoing

- 2a: To further develop our links with the Nigerian diaspora in the UK, by sharing meetings, involving more people with a Nigerian heritage as trustees, trainers and other volunteers (no specific target date).
- 3a: To ensure that the World Church Relationships Team of Methodist Church in Britain receive copies of minutes of NHCP Trustees meetings, annual reports and financial reports and that the Africa Secretary is briefed about matters of mutual interest. (routine and ongoing)
- 4a: To continue to ensure that at least 95% of our income is used to support the work in Nigeria. (confirmed each year by annual accounts)
- 4b: To continue to ensure that funds sent to Nigeria are used well. We require annual reports, including financial reports from the centres we support.(continuing)

In setting our objectives, trustees have given careful consideration to the Charities Commission general guidance on public benefit.

Activities:

- i) Fund-raising mainly, but not exclusively, from organisations and individuals connected with the British Methodist Church e.g. coffee mornings, talks, distribution of leaflets, church services etc. Most of our funds are raised by individuals acting in these organisations. The charity is also supported by Christian Guild Holidays, who forward donations to NHCP made by guests.
- ii) Allocation of funds to Nigerian medical centres based on visits by Trustees to Nigeria; information from annual reports and correspondence; information from Methodist Church Nigeria. The grants are used by the various centres/clinics to:

- a. Facilitate building programmes
- b. Facilitate purchase of medical equipment
- c. Fund medical and support staff
- d. Provide support for the mentally ill
- e. Facilitate rehabilitation into home community of ex leprosy sufferers
- f. Purchase medicines
- g. Facilitate cost of medical advisors
- h. Provide health care education
- iii) Training of health workers in Nigeria
- iv) Improving the understanding of Nigeria and its medical needs by talks, leaflets, correspondence and via the charity's website. Encouraging a wider national network of people to prosper this work.

Additional details of activities

All trustees and people supporting the project are volunteers.

Section D

Achievements and performance

Funds raised during the year were just above £37,000. This is a marked reduction on the previous year and is partly due to the fact that the previous year included the last of the Revd Muriel Frampton legacy. When legacies and other unique gifts are excluded, there is a general reduction in NHCP's core income, much of which continues to come from relatively elderly people on fixed incomes. There has been a very small decrease in regular giving through the 'Association of Friends'.

Grants made to Nigeria amounted to £50,250 This amount is less than 2017-18. £5000 from the Muriel Frampton bequest is used to supplement the 6- monthly allocation of general funds. This will cease after June 2020

The specific process for allocating the Muriel Frampton Bequest set up last year has gone generally well. £50,000 has been reserved for training in Nigeria over the next 4 years and £30,000 to cover any shortfall in general funds. Centres in Nigeria submitted applications for infrastructure funding which were considered by the Medical Board of Methodist Church Nigeria and NHCP working in partnership. Applications were assessed in detail and, when necessary, further clarification sought. The second tranche of £36000 was sent in December 2018

Remaining funds will be sent subject to satisfactory progress with the projects
It is anticipated that the process of allocating the funds and monitoring how they are spent will take 2-3 years..

Core costs were 4.4% of the total amount raised, excluding the Frampton bequest. If our income continues to decline it will not be possible to keep our core costs to below 5%, which is one of our key objectives.

We continue to train health workers in Nigeria. Our focus is on two Local Government Areas (LGAs) – Bende in Abia State and Oju in Benue State. There has been no training visit during the past year, as trainers do not visit Nigeria during Presidential elections when the security situation is more unpredictable.

Some progress has been made in involving more people in the UK with a Nigerian heritage but we have lost one British Nigerian trustee whose working life was too busy to be able to commit to the role of NHCP trustee.

We enjoy excellent working relationships with the hierarchy of Methodist Church Nigeria (MCN). We have good links with their Health and Medical Board, the Health Secretary Deaconess Ronke Oworu and the Chair of the Board, Dr MUYIWA SOLANKE.

Dr Nandini Chakraborty of Leicestershire Partnership NHS Trust, who already has long-term links with the centre at Edawu, plans to start a link with Agboke in Benue State in January 2020. This NHS link partnership should be of great benefit to the staff, and therefore the patients, at Agboke.

We currently support 12 centres in Nigeria, down from 14 in the previous year. It is now over 9 years since we were able to visit the two health centres in the North, due to security concerns. These two centres depend on us for over 90% of their funding and are a priority for an in-depth review of their future.

Section E **Financial Review**

No funds are in deficit. Full details of the principal sources of funds are disclosed in the Financial report. Most funds raised are sent to Nigeria every six months and allocated to centres according to need. The Muriel Frampton bequest is being disbursed in phases and closely monitored.

Section F **Other optional information**

Section G **Declaration**

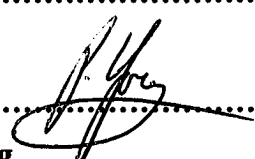
The Trustees declare they have approved the Trustees Report above.
Signed on behalf of the charity's Trustees.

Signature 

Full Name Alison Redmore

Position Chair

Date 25.6.2019

Signature 

Full Name Peter Young

Position Hon Treasurer

Date 25.6.2019