

Background

The Nigerian Health Care Project (NHCP) is a registered Charity in England.

The privacy of our data and members is important to us and we take great care to safeguard it. This Policy explains how we use personal information.

General Principles

The Personal Information collected is held in accordance with the Data Protection Act 2018 (Act) and the General Data Protection Regulation (GDPR). In the UK, the Data Protection Act 2018 and the GDPR provide a comprehensive data protection framework and NHCP is committed to meeting its obligations under this framework. NHCP will only use data in ways relevant to carrying out its legitimate purposes and functions as a Charity in a way that is not prejudicial to the interests of individuals. NHCP will take due care in the collection and storage of any sensitive data.

Principles of Data Protection as outlined in the Data Protection Framework

The Framework stipulates that anyone processing personal data must comply with the Eight Principles of Good Practice and ensure that personal data is:

1. Processed fairly and lawfully.
2. Processed for specified and lawful purposes only.
3. Adequate, relevant and not excessive in relation to the purpose for which they are processed.
4. Accurate and kept up to date.
5. Not kept longer than necessary.
6. Processed in accordance with the rights of individuals.
7. Kept securely.
8. Not transferred to a country outside the European Economic Area unless the country in question can provide an adequate level of security for that data.

What information do we collect?

The information collected by NHCP is what is termed Personal Information in this Policy.

Personal Information is any information about you as an individual that would enable someone to contact you; for example, your names, address, telephone number or e-mail address.

When a Trustee, Volunteer, Friend or Supporter comes in contact with NHCP, we will only collect the information necessary to fulfil our registered purpose; To promote any charitable purpose, for the benefits of persons living in Nigeria, which will assist in providing particularly, but not exclusively, health care services and facilities. The information we would generally collect includes names, address, date of birth, email address and telephone number.

Other information we collect once a person becomes a Trustee of the Charity includes; photographic identification, marital status, qualifications, occupations and nationality. Please note that this list is not exhaustive.

Usage of Personal Information

Information provided to NHCP will be added to the Charity's Database and will be used for NHCP purposes only. These purposes may include; administration of trustees and friends, processing gift aid and realising the objectives of the Charity.

Implementation

The implementation of this Policy will be led and monitored by the Coordinator.

Review

This Policy will be reviewed annually